

Research Animal Resources Service Award Nomination Guidelines

About this Award:

The Service Award is your chance to help us recognize the many outstanding employees within our dedicated workforce at Research Animal Resources! To be considered, nominations should be submitted to Dr. Cynthia Gillett. Award recipients will be determined at the monthly Management Team Meeting and announced at the next department-wide meeting. All Service Award recipients receive a recognition gift as well as a copy of their nomination.

About Research Animal Resources:

The Mission of Research Animal Resources is:

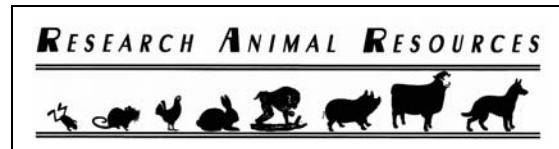
- To provide for the care, health and well-being of animals used for research and education at the University of Minnesota;
- To administer to the animal related needs of University researchers and educators through dissemination of knowledge and resources;
- And to serve the public by ensuring observance of all legal and ethical standards pertaining to the use of animals for research and education at the University of Minnesota.

Who is eligible?

Employees of Research Animal Resources in Civil Service and the Bargaining Units, who have passed probation, and students who have worked in RAR for at least 4 months, are eligible to be nominated for the Service Award. Nominations are accepted from within Research Animal Resources and from other departments as well.

Criteria:

On the nomination form, please describe how a Research Animal Resources employee has contributed either to the mission of our department or to the University as a whole. In your nomination, please include examples that demonstrate the nominee's outstanding performance such as an example of exceptional customer service, initiative, development of innovative or proactive ways to save money or other resources, AALAS certification or other professional achievement.



Research Animal Resources Service Award Nomination Form

Nominee (employee of Research Animal Resources)

Name:
Position:

Nominator

Name: _____ Date: _____
Position: _____
Supervisor _____ Department: _____
Department phone: _____ Email: _____
Additional nominators: _____

The Nomination

How did this nominee demonstrate an exceptional contribution to the mission of Research Animal Resources or to the University as a whole?

[Please attach any additional supporting documents.
Submit nomination form to: Dr. Cynthia Gillett, MMC 351]